

# Business Data Migration Expert (Finance)

Job ID

REQ-10011871

Juni 19, 2024

Tschechische Republik

## Summary

Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

As the Business Data Migration expert – Finance, you will perform business related tasks of data migration activities on the assigned data objects in Finance area (Finance master data, GL data, assets, AP/AR in SAP) in line with global/deployment/country requirements and timelines. You will be part of deployment (above-country) data migration team, work closely with functional points of contact for data migration, business users from countries and IT counterparts.

## About the Role

### Key Responsibilities:

- Ensure Finance data cleansing tasks are completed on time
- Complete data collection for manual/construction objects on time
- Work together with IT counterparts to prepare value mappings
- Create and maintain master lists if applicable for assigned objects
- Provide business insights and information to technical teams for extraction and conversion from the legacy system(s) for assigned data objects
- Ensure Finance data readiness & verify quality throughout data journey for assigned data objects
- Verify that data is fit for purpose (incl. alignment with internal/external stakeholders)
- Perform manual (type-in) data loads into target clients where applicable for assigned objects. Execution and approval of data verification scripts

Commitment to Diversity & Inclusion: :

*We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.*

### What you'll bring to the role:

- Understand business processes in Finance area (assets, general ledger, accounts payable/receivable etc.). Fluent English
- Experience with using ERP system in Operations area. Good communication and negotiation skills, stakeholder management
- Prove experience in country & global roles with strategic and hands on way of working (running meetings, tracking progress, managing issues). Strong Excel Skills

- ERP project implementation experience preferred.
- Data Migration experience preferred.

**You'll receive:**

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program – choice of benefits from Benefit Plus Cafeteria in the amount of 12,500 CZK per year; Meal vouchers in amount of 90 CZK for each working day (full tax covered by company); Public Transportation allowance; MultiSport Card. Find out more about Novartis Business Services: <https://www.novartis.cz/>

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**Accessibility and accommodation:**

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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