

# Sourcing Manager - Maintenance, Repair & Operations

Job ID  
REQ-10015591  
Juli 16, 2024  
Polen

## Summary

Location: Warsaw, Poland #LI-Hybrid

Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

This is a unique opportunity to join our Procurement team as a Sourcing Manager! In this role, you will be responsible for execution, enhancement and expansion Maintenance, Repair & Operations suppliers management program to realize key productivity targets.

## About the Role

### Key Responsibilities:

- providing end-to-end program management through the alignment of business requirements, operational excellence, strategic sourcing and negotiation expertise, supplier market intelligence
- delivering day-to-day Procurement services and demand management
- monitoring and supporting sourcing execution and negotiation performed by the buyer (also acts as an escalation point).
- maintaining strong information flows back to global Category team for opportunities to aggregate demand and generate additional leverage.
- ensuring operational Procurement requests are executed in line with category strategies, and in compliance with relevant policies and operating procedures, including preferred supplier agreements.
- chipping in to overall savings opportunity identification and delivery

### Essential Requirements:

- Master's degree or equivalent experience in fields such as business administration, finance, law or a scientific or technical field.
- Experience in Procurement and contracting.
- Experience in navigating in global, matrix organizations and across geographies and cultures.
- Extensive experience in sourcing processes (e.g. RFI/RFQ), negotiation strategies, project management.
- Good communication and collaboration skills as well as market analysis capabilities to drive operational excellence.
- Expertise in SAP or other management system.
- Excellent spoken and written English.

**Desirable Requirements:**

- CIPS or similar professional qualification
- German language Negotiating.

**Commitment to Diversity and Inclusion:**

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

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<https://talentnetwork.novartis.com/network>

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Division

Operations

Business Unit

Innovative Medicines

Standort

Polen

Site

Warsaw

Company / Legal Entity

PL03 (FCRS = PL003) Novartis Poland Sp. z o.o.

Functional Area

Beschaffung

Job Type

Full time

Employment Type

Temporary (Fixed Term)

Shift Work

No

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Learn about our business, strategy and performance in 2023, and how we create sustainable value for stakeholders and society.Learn about our business, strategy and performance in 2023, and how we create sustainable value for stakeholders and society.Learn about our business, strategy and performance in 2023, and how we create sustainable value for stakeholders and society.Learn about our business, strategy and performance in 2023, and how we create sustainable value for stakeholders and society.

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