

# IT Associate Director

Job ID  
REQ-10002056  
Jun 18, 2024  
Czech Republic

## Summary

Our Novartis IT team in Prague is looking for a strong Procurement IT Business Partner/Consultant. This role will be part of a team accountable for the global IT Procurement Landscape.

## About the Role

### Major accountabilities:

- As IT Business Partner you will lead projects of strategic nature in areas of Procurement transformation, digitalization as well as Enterprise-wide transformation
- Establish yourself as trusted IT Business Partner, guiding them through the setup and implementation of various technology initiatives
- Your expertise will be crucial in advising Novartis Procurement stakeholders on transformation projects, particularly with regard to the leading procurement solutions such as Ariba, Sourcing, Contracting, Guided Buying, Fieldglass, Icertis,
- Staying up to date with market developments and trends will be essential, as you will be responsible for sharing this knowledge within the organization and translating it into strategic thought leadership
- Provide technical and functional expertise to customers during the implementation process
- You will also be Accountable for e2e Delivery of Initiatives, from IT demand shaping, forming project/program teams which may include running RFP to select a strategic partner, Budget Management, up to full implementation and handover to IT operations,

### Role Requirements

- Over 8 years of functional or technical experience with main solutions (Ariba, Fieldglass), optional Icertis
- Mandatory experience and know-how with main solutions (Ariba, Fieldglass, (Icertis - optionally)
- Strong Stakeholder management experience, working very closely with senior Procurement Stakeholders, like GPO`s, Category Management, Legal,
- Savvy in IT process, best practices & standards, e.g. ITIL, ICE, Agile
- Business acumen with legal and commercial awareness of global deals/contracts
- An analytical mindset to critically question facts, intellectual curiosity, structured thinking, and creativity
- University degree in Informatics, Computer Sciences, business or similar and Fluency in English written & spoken, other languages desired
- Demonstrated leaderships skills, with over 5 years proven management experience within a global matrix organization

### Skills:

- Stakeholder Management
- Strong Project & Program Management
- Interaction with Senior Management
- Budget Management.
- Business Acumen.
- Influencing Skills.
- Performance Management.
- Project Management.
- Risk Management.
- Service Delivery Management.
- Strategic Planning.

**Languages :**

- English.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Division

Operations

Business Unit

CTS

Location

Czech Republic

Site

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o

Job Type

Full time

Employment Type

Regular

Shift Work

No

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**Accessibility and accommodation**

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment

process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to [di.cz@novartis.com](mailto:di.cz@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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### **EEO Statement :**

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