

# Senior FRA Specialist-Leasing Accounting

Job ID  
REQ-10006483  
Jul 22, 2024  
Czech Republic

## Summary

-To support the business within a country with complex analysis, reporting, forecasts etc. (typically very large to large revenue) and provide expert advice within a core FRA process/ area/ technology

## About the Role

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To support the business within a country with complex analysis, reporting, forecasts etc. (typically very large to large revenue) and provide expert advice within a core FRA process/ area/ technology

### Key Responsibilities:

- Ensure the operational conversion of the Finance strategic goals within a dedicated area of the business & supervise the performance and development of a small team of FRA specialists.
- Ensures the integrity, viability, and interoperability of financial reporting processes (Actuals, Budgets and Latest Estimates) and systems, including tax, inventory, corporate controls, and payment and purchasing data.
- Manage and operate the basic reporting processes for actuals and forecasts to agreed quality and fast close timeline.
- Provide financial accounting services and data in a timely and accurate manner, including fixed assets, cash activities and divestment activities; ensures appropriate information is provided to relevant individuals and external bodies.
- Manage audit reporting processes and support compliance for various tax related reports (i.e.: VAT, corporate tax, employee tax); provide necessary data to internal and external authorities.
- Manage and automate the provision of routine information to local users from SAP and BW, and perform 'super user' responsibilities for Finance and Controlling modules in SAP.
- Supervise the development and maintenance of current reporting systems (SAP, BW, Excel); integrate other requirements and the changing needs of the organization so that processes to report actuals, budgets, latest estimates and mid-range plans are met cost effectively and responsively.
- Prepares ad-hoc and routine 'accounting / management' information and quality financial analysis in order to support global and organization's requirements.
- Reporting of technical complaints / adverse events / special case scenarios related to Novartis products

within 24 hours of receipt -Distribution of marketing samples (where applicable)

### **Key Requirements:**

- Relevant years of experience in R2R & Leasing Accounting
- Proficiency in English written and spoken
- Knowledge of Asset Management and IFRS 16
- Proven ability to work effectively in a multi-national, matrix organization
- SAP knowledge

### **You'll receive:**

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program – choice of benefits from Benefit Plus Cafeteria in the amount of 12,500 CZK per year; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); Public Transportation allowance; MultiSport Card. Find out more about Novartis Business Services: <https://www.novartis.cz/>

### **Benefits and rewards:**

Read our handbook to learn about all the ways we'll help you thrive personally and professionally:

<https://www.novartis.com/careers/benefits-rewards>

### **Accessibility and accommodation:**

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in any order to receive more detailed information about essential functions of a position, please send an e-mail to [inclusion.switzerland@novartis.com](mailto:inclusion.switzerland@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Business Unit

CTS

Location

Czech Republic

Site

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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## EEO Statement :

Learn about our business, strategy and performance in 2023, and how we create sustainable value for stakeholders and society.Learn about our business, strategy and performance in 2023, and how we create sustainable value for stakeholders and society.Learn about our business, strategy and performance in 2023, and how we create sustainable value for stakeholders and society.Learn about our business, strategy and performance in 2023, and how we create sustainable value for stakeholders and society.

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