

# Tehnik inženiringa lokacije I (m/ž/d)

Job ID

REQ-10007430

Jul 24, 2024

Slovenia

## Summary

Kot Tehnik inženiringa lokacije I boste imeli odgovornost za nadzor in izvedbo procesov vezanih na vzdrževanje, skladno z inženirskimi standardi, vključno z vzdrževalnimi deli, preventivnim in korektivnim vzdrževanjem opreme, sistemov in infrastrukture. Skrbeli boste za izvedbo manjših aktivnosti zagonov in kvalifikacij za projekte na lokaciji ter imeli odgovornost za delitev znanja (mentoriranje in uvajanje) skladno z zakonodajo, internimi predpisi, dobrimi praksami in poslovnimi cilji.

## About the Role

### Vaše ključne odgovornosti:

- Načrtovanje in podpora vzdrževalnih in kalibracijskih aktivnosti.
- Vzdrževanje opreme: zagotavljanje razpoložljivosti rezervnih delov, redno vzdrževanje in pregled opreme v proizvodnji, da se zagotovi nemoten proces proizvodnje, prepreči okvare ter zagotovi dolga življenjska doba opreme skladno s standardi kakovosti.
- Dokumentacija: Upravljanje dokumentacije, sprememb in odstopov v skladu s standardom GMP.
- Priprava operativne tehnične dokumentacije (npr. navodila za vzdrževanje, načrti, operativni listi ...).
- Vzdrževanje natančnih podatkov v CMMS (npr. VIS/SAP PM, SAP MM ...).
- MROM (Maintenance Repair Operational Management), upravljanje materialov za vzdrževanje, specifikacije materialov in odpiranje šifer.
- Sodelovanje pri notranjih in zunanjih presojah sistemov zagotavljanja kakovosti in zagovarjanje MROM aktivnosti.
- Pridobivanje ponudb za rezervne dele za vzdrževanje, kreiranje zahtevkov za nabavna naročila, sledenje naročil in komunikacija z dobavitelji.

### Vaš doprinos k delovnemu mestu:

- Srednješolska stopnja izobrazbe tehnične smeri (strojne, elektro ali druge ustrezenne smeri).
- Minimalno 3 leta delovnih izkušenj na področju vzdrževanja.
- Zaželeno osnovno znanje angleškega jezika in znanje lokalnega jezika.
- Poznavanje orodja Microsoft Office.

Z izbranim kandidatom bomo sklenili delovno razmerje za **nedoločen čas** s poskusno dobo **6 mesecev**.

### Zakaj Novartis?

Naš namen je soustvarjati medicino za izboljšanje in podaljševanje življenja ljudi, naša vizija pa je postati najbolj cenjeno in zaupanja vredno farmacevtsko podjetje na svetu. Kako lahko to dosežemo? S pomočjo naših ljudi. Prav naši sodelavci nas vsak dan spodbujajo, da dosežemo svoje ambicije. Postanite del te misije

in se nam pridružite! Več na spodnji povezavi: <https://www.novartis.com/about/strategy/people-and-culture>

### **Kaj nudimo:**

Konkurenčen plačni paket, letni bonus, pokojninsko shemo (v primeru zaposlitve za nedoločen čas), shemo nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju telesnega, duševnega in družbenega počutja (Polni življenja) ter dogodke, neomejene priložnosti za učenje in razvoj.

### **Predani smo raznolikosti in vključenosti**

Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

**Pridružite se naši mreži Novartis:** V kolikor se ne prepozname v zgornjem opisu delovnega mesta, vas vabimo, da se vpišete na spodnji povezavi v Novartisovo bazo talentov saj lahko tako vašo vlogo upoštevamo za podobne pozicije v prihodnosti: <https://talentnetwork.novartis.com/network>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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<https://talentnetwork.novartis.com/network>

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Division

Operations

Business Unit

Innovative Medicines

Location

Slovenia

Site

Mengeš

Company / Legal Entity

SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area

Technical Operations

Job Type

Full time

Employment Type

Regular

Shift Work

No

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### **Accessibility and accommodation**

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities.

If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversity.inclusion\\_slo@novartis.com](mailto:diversity.inclusion_slo@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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