

SCM Analyst

Job ID
REQ-10010465
Jul 03, 2024
India

Summary

Support the TechOps (Hyderabad) – Artwork Operations team in the coordination of various Artwork Operations activities in compliance with Good Manufacturing Practices (GMP) & Regulatory requirements while creating value for our internal customers across all Novartis divisions across geographies.

About the Role

SCM Analyst

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Support the TechOps (Hyderabad) – Artwork Operations team in the coordination of various Artwork Operations activities in compliance with Good Manufacturing Practices (GMP) & Regulatory requirements while crafting value for our internal customers across all Novartis divisions across geographies.

Key Responsibilities:

- Manage the Artwork Supply Chain right from the time a Change Request is received till the time the print ready artwork is supplied to the site & the change is closed while adhering to all service important metrics and always remaining compliant to Novartis quality standards & regulatory requirements.
- Act as a Single Point of Contact (SPoC) for various customers within ESO (CMOs, ESO Service Operations Lead, etc.) and NTO sites.
- Support any major projects (divestments, transfers, mergers, etc.) in the Novartis Artworks space.
- Ensure “On Time in Full” delivery of high-quality artworks fully aligned with Novartis standards and in-country regulatory, marketing, manufacturing & legal compliance to internal Artwork customers & collaborators.
- Proactively report all challenges through timely escalations.
- Ensure that the service dashboard, order management framework are always kept updated.
- Regularly communicate with customers & partners to collect feedback on support services, report deliverable status and continuously acquire process knowledge.
- Support in enhancing quality drivers like upgrading standard operating procedures, working procedures & process charts as per business requirements.
- Report deliverable status and continuously acquire process knowledge.

Essential Requirements:

- Advanced project management skills with strong quality & compliance attitude.
- Excellent negotiation, analytical & communication skills (both written & verbal).
- Excellent stakeholder management & customer service skills.

- Ability to work seamlessly across functions, geographies & cultures.

Desirable Requirements:

- Minimum university degree or equivalent experience in technical or business field

Why Novartis: Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

You'll receive: You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. <https://www.novartis.com/careers/benefits-rewards>

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Division

Operations

Business Unit

Innovative Medicines

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Technical Operations

Job Type

Full time

Employment Type

Regular

Shift Work

No

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