

Sr. Specialist LDC Resource Management

Job ID
REQ-10013888
Jul 09, 2024
Czech Republic

Summary

Execute and drive the approved initiatives and implement the process improvements. -Data analysis to provide insights and reporting activities.

About the Role

Major accountabilities:

- Support the Heads and their teams in running the day-to-day management activities.
- Manage the execution of key operational processes for the LDC Program as: financial reporting and budgeting planning, hiring and location strategy, people development and upskilling, training, and communications, etc. to ensure smooth running of the business and achievement of operational targets.
- Monitor the Function's overall performance (services, quality, and financials) and proactively identify opportunities to increase service levels and mitigate any functional level risks or issues.
- Support the adoption of Ways of Working implemented on a local or global level in line with organizational direction.

Key performance indicators:

- Timely and accurate LF reviews and budgeting process.
- Operational targets (including Talent, HC, I2P, Project and Service Delivery, Financials, Risk and Compliance, etc.) are met.
- Effective collaboration model in place within and across LDC Program
- Adoption of New WoW by the Function (portfolio productization, number of associates trained/squad camps).

Minimum Requirements:

Work Experience:

- Influencing without authority.
- Financial Management.
- Track record delivering global solutions at scale.

Skills:

- Analytical Thinking.
- Business Acumen.
- Change Management.
- Influencing.

- IT Governance.
- Organization Development.
- Planning.
- Presentation Skills.
- Servant Leadership.
- Stakeholder Management.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?
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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Division

Operations

Business Unit

CTS

Location

Czech Republic

Site

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o

Job Type

Full time

Employment Type

Regular

Shift Work

No

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