

# **S&O Non-Drug Projects Governance Associate Director**

Job ID  
REQ-10014278  
Jul 28, 2024  
India

## **Summary**

Internal Role Title: S&O Non-Drug Projects Governance Associate Director

Location: Hyderabad, India #LI-Hybrid

About the Role:

This role is to provide oversight on Non-Drug Projects (NDPs) by establishing proper NDP Governance Model and Decision-Making Framework in consultation with CDOLT, CDO sub-functions, GCO teams. Drives participation and input within CDO and cross functionally, supporting the S&O Head of CDO and rest of CDOLT in achieving departmental efficiency targets by timely delivery of NDPs.

## **About the Role**

### **Key Responsibilities :-**

- **Develop NDP Strategy mapped into CDO BBO ensuring its aligned with CDOLT desired outcomes.**
- **Participate in GCO Non-Drug Management meetings to get an idea of what bigger GCO/GDD authorizations are and keep CDO NDPs connected to them.**
- **Provide an oversight on NDP inventory of CDO NDPs ensuring CDO NDP inventory can be mapped to GCO NDP inventory making sure we are not duplicating looking at same thing in both areas.**
- **Make sure that all NDPs fit in broader Novartis/GDD/GCO/CDO strategy. Critically assess NDPs which will deliver most value**

**and expedite them by building consensus on those NDPs with CDOLT and rest of GCO/GDD stakeholders.**

- Partners with CDOLT and their next level LT to ensure empowerment for NDP management (empowered to prioritize which NDPs should go ahead and which ones to terminate)**
- Work closely with all stakeholder functions and form alliances with them.**
- Selects, recruits, develops, manages, motivates, coaches and appraises the performance of direct reports to ensure high quality performance.**

#### **Essential Requirements :-**

- Degree in Life Science, Computer Science, Pharmacy, Nursing or equivalent relevant degree.**
- Strong stakeholder management skills. Great negotiation skills**
- Good influencing skills. Excellent interpersonal skills and proven ability to operate effectively in a global environment. Ability to influence and communicate across functions and to external stakeholders.**
- Proven leadership, collaboration, and organizational skills with demonstrated ability to successfully manage cross functional initiatives.**
- Excellent understanding of clinical trials methodology, GCP and medical terminology. Must be able to anticipate challenges and risks associated with deliverables and proactively suggest or implement solutions.**
- Ability to work under pressure demonstrating agility through effective and innovative team leadership.**

- Ideally 10 years' experience in Drug Development with at least 6 years in Clinical Data Operations sub functions.

## Why Novartis?

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Business Unit  
Innovative Medicines  
Location  
India  
Site  
Hyderabad (Office)  
Company / Legal Entity  
IN10 (FCRS = IN010) Novartis Healthcare Private Limited  
Alternative Location 1  
Mumbai (Office), India  
Functional Area  
Research & Development  
Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No  
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