

# FRA Manager

Job ID  
REQ-10015200  
Aug 02, 2024  
Morocco

## Summary

-To support the business within a country with complex analysis, reporting, forecasts etc. (typically very large to large revenue) and provide expert advice within a core FRA process/ area/ technology

## About the Role

### Major accountabilities:

- Ensure the operational conversion of the Finance strategic goals within a dedicated area of the business & supervise the performance and development of a small team of FRA specialists.
- Ensures the integrity, viability, and interoperability of financial reporting processes (Actuals, Budgets and Latest Estimates) and systems, including tax, inventory, corporate controls, and payment and purchasing data.
- Manage and operate the basic reporting processes for actuals and forecasts to agreed quality and fast close timeline.
- Provide financial accounting services and data in a timely and accurate manner, including fixed assets, cash activities and divestment activities; ensures appropriate information is provided to relevant individuals and external bodies.
- Manage audit reporting processes and support compliance for various tax related reports (i.e.: VAT, corporate tax, employee tax); provide necessary data to internal and external authorities.
- Manage and automate the provision of routine information to local users from SAP and BW, and perform 'super user' responsibilities for Finance and Controlling modules in SAP.
- Supervise the development and maintenance of current reporting systems (SAP, BW, Excel); integrate other requirements and the changing needs of the organization so that processes to report actuals, budgets, latest estimates and mid-range plans are met cost effectively and responsively.
- Prepares ad-hoc and routine 'accounting / management' information and quality financial analysis in order to support global and organization's requirements.
- Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt -Distribution of marketing samples (where applicable)

### Key performance indicators:

- Internal customer satisfaction with quality, appropriateness, and timeliness of financial analyses provided  
-Customer satisfaction of service delivery and process specific KPIs in accordance with agreed SLAs

### Minimum Requirements:

### Work Experience:

- Functional Breadth.
- People Leadership.
- Operations Management and Execution.

### **Skills:**

- Ability To Influence Key Stakeholders.
- Building Effective Teams.
- Critical Thinking.
- Effective Communications.
- Financial Accounting.
- Financial And Management Reporting.
- People Development.
- Process Optimization.
- Resource Allocation.
- Understanding Value Drivers.
- 8+ years of Financial experience, with in-depth functional expertise
- Demonstrated ability to work effectively in a multi-national, matrix organization
- Previous experience in managing Financial Services
- SAP knowledge
- Experience with Shared service concept and GCC countries is a plus
- Strong Knowledge of IFRS and Tax
- Significant experience in financial accounting and reporting, auditing, tax, costing and financial process engineering, with record of strong control focus and driving / delivering change initiatives

### **Languages :**

- English , French & Arabic

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Division

Finance

Business Unit

CTS

Location

Morocco

Site

Casablanca

Company / Legal Entity

MA03 (FCRS = MA003) Novartis Pharma Maroc SA 2/4

Functional Area  
Audit & Finance  
Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No  
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