

# Head S2P Risk Management

Job ID  
REQ-10015895  
Aug 01, 2024  
India

## Summary

To establish the COE for fraud prevention practice at Hub and manage operations relating to the practice for all Novartis entities across the globe

## About the Role

### Job Purpose

This position is responsible building a next level of competency which will be very relevant in future considering the following –

- increase in cyber-crimes like online frauds, impersonation, hacking etc.
- need to bring new ways of working to address emerging risks by engaging and interacting with relevant external forums, service providers etc.
- ability to connect the dots and developing strategies to meet various business needs while addressing the risks
- relook at all S2P system roles for eliminating SOD risks

This role also will own building an industry relevant asset recovery practice being currently being delivered through Vendor reconciliation and critical vendor engagement process.

This role will collaborate with internal Novartis stakeholders, country representatives, process owners, group compliance and S2P delivery (in-country and external service provider) to manage all risk related requirement including improving the manner in which it is executed and reported out. As a leader need to groom talent and by leveraging subject matter expertise give shape to the centre of excellence at Hub.

### Key Responsibilities -

- Leading global Center of Excellence for risk management focusing on –dynamic assessment of delivery and systems landscape and identify potential risk areas, focus on standard and consistent practices to execute procedures for risk containment, create appropriate transparency, identifying and implementing new opportunity for improved governance, explore external market/environment for new age risks awareness and required solution, building a strong governance between NVS and S2P service provider, improving knowledge base of the team
- Extensive collaboration & engagement with S2P delivery teams as S2P delivery activities are with TCS and to implement any process standardization opportunity or remediation (comes as an observation from various risk and impact analysis) – must ensure process adoption by TCS operations team
- Strong governance with –Novartis teams – requires a great deal of working with NOCC COE teams for some of the operational activities are managed by them. There is also closely connect with country P2P

business partners for controls for their respective countries, TCS – As larger chunk of operations is with TCS, it calls for regular follow up during the month for evidence collection / validation / clarification.

- Involves in devising an escalation matrix within NVS & TCS for smooth risk mitigation execution process as there is dependency on operations team FC&C Collaboration –With AP NFCM COE creation, it requires an increased collaboration with FC&C teams to support audit requirements / FCCR observations, Partnering with FC&C team at the beginning of the year on yearly NFCM guidelines / controls and providing input with impact analysis, Working with FC&C AP SME to align on execution process in case there is a change
- Building a high performance team with unique skill set around risk management in S2P area, Career pathing and engagement
- Develop and maintain customer focused relationships with key stakeholders. In partnership, identify and deliver business adaptive processes to ensure core compliance. Foster a balance between customer centric service delivery and core process compliance.
- Demonstrate experience in planning and leading projects utilising project management techniques, with strong interpersonal and understanding of technical requirements. Extensive experience in organizational design and people management and development, with the ability to motivate and empower teams. Drive projects in partnership with teammates and in consideration of E2E process.
- Effectively communicate with internal peers, teammates, Internal/External Customers regarding daily operations and short-term/long-term strategies. Role model for effective communication, objective listening, problem solving and conflict management

#### **Essential Requirements:**

- Chartered Accountant / CPA
- 16+ Yr. post qualification work experience
- Previous management Role in Audit with deep engagement to Accounts Payable, and/or Procurement Function
- Thought leadership in risk and fraud management
- Seasoned experience in process improvements, previous experience with reporting and analysis
- Ability to coach and provide constructive feedback

#### **Desired Requirements:**

- Previous experience dealing with internal and external auditors
- Experience with SOX and control matrixes
- Strong change management skills and flexibility
- Strong communication, facilitation, and interpersonal skills
- Strong customer service experience
- Strong knowledge and/or experience within an empowering/self-direct environment.
- Demonstrated ability to work with international colleagues
- Demonstrated ability to resolve problems and conflicts across matrix organizations

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Division

Finance

Business Unit

CTS

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to

[diversityandincl.india@novartis.com](mailto:diversityandincl.india@novartis.com) and let us know the nature of your request and your contact information.

Please include the job requisition number in your message.

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